



Midlands Middle College Title IX Complaint Form

Instructions: This form should be submitted to the school's Title IX Coordinator, Courtney Girolamo, via email to cgirolamo@midlandsmiddlecollege.com or in person. Filing a Title IX complaint serves as official notice to Midlands Middle College and authorizes the Title IX Coordinator to initiate a preliminary investigation into the information and allegations contained within the report.

INFORMATION REGARDING THE COMPLAINANT (Person filing the complaint)

Complainant's Name: _____

Status: Student Faculty/Staff Not with the School

Complainant's email: _____

Complainant's telephone number: _____

INFORMATION REGARDING THE ALLEGED VICTIM (if not the complainant)

Victim's Name: _____

School Status: Student Faculty/Staff Not with the School

Victim's email: _____

Victim's telephone number: _____

INFORMATION REGARDING THE RESPONDENT (Person the complaint is about)

Respondent's Name: _____

School Status: Student Faculty/Staff Not with the School

Respondent's email (if known): _____

Respondent's telephone number (if known): _____

TYPE OF COMPLAINT (Select all that apply)

Unwelcome Sexual Conduct

Sexual Assault

Dating Violence

Domestic Violence

Stalking

INCIDENT INFORMATION

Date and time alleged incident occurred: _____

Location of the alleged incident: On Campus Off Campus

Specific Location (Room/Address): _____

WITNESS INFORMATION

Please list any witnesses who may have information regarding the alleged incident, along with email address and/or phone number if known:

EXPLANATION OF INCIDENT

Please provide as much information as possible including but not limited to: nature of the misconduct, gender of the parties, relationship between the parties, frequency of the misconduct, impact the conduct had on the complainant’s well-being. Attach additional pages and relevant documents.

I certify that the information I have provided on this Complaint Form is true and accurate to the best of my knowledge.

Submitted by (print name)

Signature

Date

*For additional information or questions, please contact:
Courtney Girolamo, Title IX Coordinator, cgirolamo@midlandsmiddlecollege.com | 803-822-3333*