



Meeting of the Board of Directors
 September 13, 2023
 7:30 AM
 Midlands Technical College, Airport Campus
 Springdale Hall, Room 114

MISSION

The mission of Midlands Middle College is to prepare 10th, 11th and 12th grade high school students for a successful work and educational future through the integration of high school, technical college, and the world of work by providing targeted students with a rigorous and relevant academic program.

Minutes of the September 2023 Board Meeting Approved at the November 2023 Board Meeting

Welcome	Val Richardson called the meeting to order with a quorum present. Board members in attendance: Brooks Backman, Kaye Shaw, Matt Rivers, Devin Hinson. Staff members in attendance: Laurie Lee
Public Comments	There were no public comments.
Approval of Agenda	Kaye made a motion to approve the agenda, and Matt Rivers seconded. The motion passed.
Approval of Minutes (July 2023)	Matt Rivers made a motion to approve the minutes of the July 2023 meeting, and Brooks Backman seconded. The motion passed.
Installation of New Board Member	Val Richardson conducted the oath with Devin Hinson.
Board Member Updates	1) Dr. Nadine Brooks has resigned from the board, and the board discussed possible replacements. Dr. Brooks was an elected board member, and therefore typically the last nominated person would be considered, but our board does not have a clear person that was nominated previously. Kirsten Pratt will be brought in as interim, with the election being next year and the vote would take place then. It was discussed to redline the bylaws to include information and steps to take when a

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	<p>board member resigns in the middle of their term and how the board is able to respond and replace that individual. Laurie will redline and have draft for review at the next meeting in November.</p> <p>2) The board revisited the topic to ensure there is always a representative from Midlands Technical College as appointed positions and stay set and in place. The district did give approval that this is a process that is appropriate to take to the district. It will be considered a material change to our charter, and will need approval from them. It will also require an update to the bylaws. It was discussed if the number of board members should be increased to 11 from 9, but it was decided that 9 is a healthy number and we will keep the number as currently stated in the bylaws.</p> <p>3) Further discussion regarding the new board meeting schedule of every other month. What month board members will be voted on will be adjusted to September or November, as October will no longer be a meeting month. Kirsten Pratt will be invited to the next meeting.</p>
Budget Information and Approval	<p>Prisma Health is going to donate a larger TV for the conference room, and therefore it can be removed as a budget expense.</p> <p>The budget is based off of 135 students.</p> <p>Based off of the current weight scale of student population, the state funding will be about \$1.5 million dollars. The new financial officer has worked with the budget to add some line items and initiatives and ensure budget is robust. Including stipends, psychologist, and speech pathologist.</p> <p>Lexington One Debt - MMC council and Lexington One are still in communication regarding how that will be paid off and the exact amount that will be agreed upon. An update will be given at the next board meeting.</p>

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	<p>Profit and Loss - Review of the process and loss sheet, which is based off of the 135 day money from last school year.</p> <p>Matt Rivers made a motion to approve the budget as presented. Brooks Backman seconded. The motion passed.</p>
Building Update	<p>A new bathroom has been constructed within Springdale Hall, but is awaiting a door. The vestibule for the entrance of the building is in progress and will be installed within the next six weeks. This will include a keycard scanning system. MTC is responsible for the construction aspects, and MMC for the key scan system.</p>
Test Security Policy Review and Approval	<p>The policy discussed how SAT, ACT, end of courses, and any other applicable tests will be conducted. We as MMC agree to having all of the materials secure, with a designated person to be the sole responsible party. For MMC this individual is Mandy ?. MMC testing materials are kept within three layers of locked areas. The policy also discusses the removal of technology prior to testing, and reproccusion for students and staff should the policy be validated.</p> <p>Dr. Henson moved to accept and approve the policy. Dr. Shawe seconded. The motion passed.</p>
MMC Safety Plan	<p>The plan is being updated to include all of the necessary safety items that MTC includes in the college's plan. The MMC plan will be updated to include the response protocol for the reunification plan, which means MMC will be adopting the I love u guys Foundation response protocol. This will unify the communcation and process from MMC, MTC, and first responders so everyone is on the same page with processes and communcation should an incident occur. An update will be made to adjust the exact dates of drills to be more general timeframes.</p>

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	<p>Matt Rivers made a motion to approve the safety plan with the understanding that it is a work in progress should MTC decide to make amendments, MMC would adopt the changes. Dr. Shawe seconded. The motion passed.</p>
Principal's Update	<p>Currently have 135 students, and have a wait list. The MMC parent group is planning a fundraiser golf tournament December 2nd at Charwood Gold Course. Sponsorships are currently being sourced. The MMC CTE grant application was accepted. There is financial support from this grant. The courses and technology needed are being sources and purchased for those upcoming CTW classes. Our audit from Burkett, Burkett, and Burkett is in progress, and we will need a short meeting in October to address any findings. The date October 5 at 8am was agreed upon, and the meeting will be virtual. Brooks will send out a calendar invite for the meeting.</p>
Adjournment	<p>Matt Rivers made a motion to adjourn the meeting. Brooks Backman seconded. The motion passed and the meeting was adjourned.</p>

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