



Updated eLearning Days Plan 2025-2026

This school is designated as an eLearning School. Those schools who meet the criteria for an eLearning School as determined by the Department of Education may use up to five eLearning days to allow for the make-up of short-term disruptions to in-person teaching and learning.

eLearning Days Webpage

<https://midlandsmiddlecollege.com/resources/>

Expectations

MMC utilizes Google Classroom as our repository for assignments. If MMC shifts to an eLearning day, students will participate in the school day through this platform. Students are familiar with the platform and practice accessing all assignments and the meeting option in their face-to-face classes. Students will follow the school day schedule below with the following expectations:

- Work – Students will join their class Google Meet at their regularly scheduled class time. Teachers will provide instruction via Google Meet. Assignments will be given and worked on during this scheduled class meeting after the instruction has been provided. Teachers will remain present on the Google Meet to assist students in completing the given assignment and to answer questions as needed. Students are expected to complete assignments and turn them in prior to the end of that school day. Students needing additional assistance past the scheduled class block will have the opportunity to schedule a meeting at a later time to receive this assistance.
- Online presence – Students are expected to be online and in the Google Meet on time and for the entire time. Students are expected to keep their cameras turned on until the teacher prompts them that they can turn the camera off. Even if the students are prompted to turn the camera off, they must remain engaged in the session and should be ready to be called upon or asked to turn the camera on at any time during the class block. Students who do not respond when called upon will be required to leave the camera turned on for the remainder of the block.
- Attendance – Attendance will be taken at the beginning of the Google Meet session. Students must be signed on to the Google Meet on time to be counted present for the class. Students who are not present on the Google Meet will be marked absent for the day unless prior approval has been given for the absence. In the event a student loses power or internet, the students will have five (5) school days after school reconvenes to submit make-up work for the inclement weather days. If the work is not turned in after the fifth day, the absence will remain on record. MMC administration must receive

communication from the parent or guardian that they lost power/internet, and the student is unable to participate in the class meeting.

MMC staff and students will practice this eLearning day process in the classroom during the first few weeks of school. Students will be taught what is expected by each teacher during this practice day.

Schedule

In the event that MMC shifts to an eLearning school day, students will follow the schedule below. Students are required to log into the synchronous class via Google Meet according to their class schedule. Attendance will be taken.

1 st Block	10:00 – 10:52
2 nd Block	10:56 – 11:48
3 rd Block	12:13 – 1:05
4 th Block	1:09 – 2:00

Communication

The MMC Inclement Weather Policy will be communicated to parents and stakeholders through email announcements, in the student/parent handbook, and being posted on the school website. The policy and procedures for following it will be explained to students in the classroom by their teachers. Teachers will run a mock eLearning in the classroom during the first few weeks of each semester to allow students to experience the expectations and ask questions.

Troubleshooting

At the beginning of the school year, parents and students are surveyed to determine access to reliable internet and devices at home. If parents respond they do not have access to the internet, students are allowed to access and complete assignments in the offline format within Google Classroom. The time of submission will be recorded by the system and will be available to the teacher once the student logs into Google Classroom with internet connection. Students are still expected to complete their work during the eLearning day. Students without home devices may check out a school device for use. This can only be done if the eLearning day is announced the day prior.

For students who lose internet during the day, their parents are to email MMC administration (or text the administration cell phone) to let us know. Teachers will be alerted, and students will be allowed to complete the offline assignments listed above.

For students having difficulty accessing Google Meet, they are to reach out to the individual teacher to be provided with an optional method for accessing the class. If the teacher is unable to assist the student, the teacher will reach out to the appropriate staff member for additional assistance. If the problem cannot be resolved, students will complete assignments in the offline format.

For issues that cannot be resolved in any of the above manners, students will be allowed five (5) days to complete assignments and marked present for the class.

Special Programs

MMC students who have IEP's, 504 plans, or documented as MLs have contingency plans to ensure FAPE is provided in the event of a school closure and/or transition to eLearning is made. This contingency plan addresses the students' individual accommodations and how these will be addressed. The SPED Coordinator will review these plans with each student and parent. In the event of eLearning, the contingency plan will be followed as written. Students who are scheduled to a resource block will attend class via Google Meet as expected of all students. This instruction will continue as outlined for all classes. Students not in a resource block will have the opportunity to meet via Google Meet with the SPED Coordinator to receive assistance as needed. A link will be provided to all students with an Iep or 504 plan. This process will be shared with all staff members so each teacher can assist the students in their classes in reaching out for help. This additional assistance will be offered for ALL students in the school.

Use of eLearning Days Reporting

This section will be completed throughout the year as MMC utilizes and eLearning day.